



## AUDIT & SCRUTINY COMMITTEE

23<sup>rd</sup> January 2024

<b>REPORT TITLE:</b>	Scrutiny Work Programme 2023/24
<b>REPORT OF:</b>	Emily Yule, Strategic Director
<b>REPORT IS FOR:</b>	Decision

### REPORT SUMMARY

The Constitution requires that the Audit & Scrutiny Committee agrees its Scrutiny work programme at each meeting of the Committee. This report provides an update of the current scrutiny work programme and is set out in Appendix A.

### RECOMMENDATION

- R1. That the Committee considers and agrees the 2023/24 Scrutiny work programme as set out in Appendix A with any additions agreed by the committee at the meeting.**

### SUPPORTING INFORMATION

#### 1.0 REASON FOR RECOMMENDATION

The Constitution requires that the Audit & Scrutiny Committee agrees its Scrutiny work programme at each meeting of the Committee.

#### 2.0 BACKGROUND INFORMATION

At the Annual Council it was agreed that the committee structure would include the introduction of an Audit & Scrutiny Committee.

In relation to new scrutiny matters under its Terms of Reference any scrutiny matter identified by members must be agreed Audit and Scrutiny Committee.

The Audit & Scrutiny Committee also has responsibility to review decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions. In addition, it has responsibility for the monitoring

of Council service performance, including Performance Indicators and Formal Complaints.

The Scrutiny work programme should not include management or staffing, issues which are the responsibility of the Head of Paid Service.

### **3.0 OTHER OPTIONS CONSIDERED**

None.

### **4.0 RELEVANT RISKS**

None.

### **5.0 ENGAGEMENT/CONSULTATION**

None.

### **6.0 FINANCIAL IMPLICATIONS**

**Name & Title: Tim Willis, Director – Resources & Section 151 Officer**  
**Tel & Email: 01277 312500 / tim.willis@brentwood.rochford.gov.uk**

There are no direct financial implications arising from this report.

### **7.0 LEGAL/GOVERNANCE IMPLICATIONS**

**Name & Title: Claire Mayhew, Acting Joint Director of People & Governance & Monitoring Officer**  
**Tel & Email 01277 312500 / claire.mayhew@brentwood.rochford.gov.uk**

There are no direct legal implications from this report.

### **8.0 EQUALITY & HEALTH IMPLICATIONS**

**Name & Title: Kim Anderson, Corporate Manager - Communities, Leisure and Health**  
**Tel & Email 01277 312500 kim.anderson@brentwood.gov.uk**

None.

### **9.0 ECONOMIC IMPLICATIONS**

**Name & Title: Phil Drane, Director - Place**  
**Tel & Email 01277 312500 / phil.drane@brentwood.rochford.gov.uk**

There are no direct economic implications from this report.

## 10.0 ENVIRONMENT AND CLIMATE IMPLICATIONS

**Name & Title:** Henry Muss, Sustainability & Climate Officer

**Tel & Email** 01277 312500 [henry.muss@brentwood.gov.uk](mailto:henry.muss@brentwood.gov.uk)

There are no direct environment and climate implications from this report.

### REPORT AUTHOR:

**Name:** Emily Yule

**Title:** Strategic Director

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### APPENDICES

Appendix A: Draft Scrutiny Work Programme – January 2024

### BACKGROUND PAPERS

None.

### SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Audit & Scrutiny Committee	14.11.23
	26.9.2023
	11.7.2023
	7.3.2023
	24.1.2023
	15.11.2022
	26.9.2022
	25.7.2022
	5.7.2022